

Annexure-I

प्रेषक

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सेवा में,

कुलसचिव,
सरदार वल्लभभाई पटेल कृषि एवं प्रौद्योगिक विश्वविद्यालय,
मेरठ- 250 110

महोदय,

आपके पत्र संख्या..... दिनांक.....

के सन्दर्भ में निवेदन करना है कि मैं विश्वविद्यालय के "13वाँ दीक्षान्त समारोह" (दिनांक 09 मार्च, 2021) में व्यक्तिगत रूप से उपस्थित होकर उपाधि प्राप्त करूँगा/करूँगी। मैं निर्धारित कार्यक्रम के अनुसार दिनांक 08 मार्च, 2021 को प्रातः 10 बजे उत्तरी लेने के लिये विश्वविद्यालय में उपस्थित हो जाऊँगा/ जाऊँगी।

1. छात्र का नाम:-

(हिन्दी में).....

(अंग्रेजी के कैपिटल लेटर में).....

2. उपाधि/उपाधियों जो प्राप्त करनी है:-

उपाधि..... वर्ष.....

उपाधि..... वर्ष.....

उपाधि..... वर्ष.....

दिनांक.....

भवदीय,

हस्ताक्षर.....

नाम.....

पूर्ण पता.....

मो० नं०

Annexure-II

From,

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To

The Registrar
S.V. P. University of Agriculture & Technology
Meerut-250110 (UP) India

Sir,

In reference to your letter no. dated it is requested that I will personally received my degree in the Thirteen Convocation of the University to be held on 09.03.2021 as per programme I will reach in the university on 08.03.2021 at 10.00 AM.

(1) Student Name

Capital letter

(2) Degree to be received

Degree Year.....

Date

Signature

Name.....

Full Address

.....

.....

Mobile No.....

Annexure-III

Performa for obtaining degree in Absentia

To
The Registrar
S.V. P. University of Agriculture & Technology
Meerut-250110 (UP)

Sir,

This is to inform you that I am unable to come on the day of Convocation, kindly send my degree as per the following details:

1. Name of the degree.....
2. Full Name (in capital letters) as per qualifying examination mark sheet/certificate

Hindi.....

English.....

3. Present Mailing Address

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Mob. No.

Cash receipt or Bank Draft of Rs. 150.00 (one hundred fifty only) for postal charges issued from State Bank of India in favour of the Comptroller, Sardar Vallabhbhai Patel University of Agriculture & Technology, Meerut is attached as fee, for obtaining degree in absentia.

Details of fee and/or postal charges:

Cash Receipt No.....Date.....Amount.....

Bank Draft No.....Date.....Amount.....
or

Yours faithfully,

(Signature)

Full Name.....

Id No.....

Degree Programme.....

Date.....